Digital Messaging Technologies Solutions Canada ULC Purchase Order Terms and Conditions

#### 1 Definitions

"Buyer" shall mean the Digital Messaging Technologies Solutions Canada ULC entity identified as "Bill to" in the Purchase Order; "Buyer Group" means an entity that Controls, is Controlled by or is under common Control with the Buyer; "Control," "Controls" or "Controlled" means the ownership of more than fifty percent (50%) of an entity's stock or other voting interest; "Goods" shall mean the products, parts, software, processes and any deliverables that are delivered as part of Services, all as identified in the Purchase Order; "Purchase Order" is the ordering document issued by Buyer to Seller to procure Goods or Services including any documents referenced by such ordering document; "Seller" shall mean the supplier to whom the Purchase Order is addressed; "Services" shall mean the services as identified in the Purchase Order including any subscriptions services or software as a service.

## 2. Acceptance of these terms and conditions -

- (1) Unless otherwise provided herein, any written acknowledgement of the Purchase Order or commencement of performance pursuant to the Purchase Order constitutes acceptance of the Purchase Order and these terms and conditions by the Seller. Any Seller terms and conditions or other documents not listed in the Purchase Order shall not apply. THE PURCHASE ORDER IS EXPRESSLY LIMITED TO, AND EXPRESSLY MADE CONDITIONAL ON, SELLER'S ACCEPTANCE OF THESE TERMS AND CONDITIONS. BUYER OBJECTS TO ANY DIFFERENT OR ADDITIONAL TERMS.
- (2) Buyer reserves the right to modify or withdraw the Purchase Order at any time prior to its acceptance by the Seller.
- (3) For the avoidance of doubt, where a separate written contract has been executed between Buyer and Seller in respect of the Goods or Services, the terms and conditions of such contract will apply to the exclusion of these terms and conditions.

#### 3. Delivery -

- (1) Seller shall deliver the quantity of Goods and/or perform the Services by the date(s) as set out in a Purchase Order or as otherwise requested by Buyer.
- (2) Unless it is otherwise provided herein, time shall be of the essence and Buyer reserves the right to (i) reject or cancel (without any liability) deliveries, which are (or will be) made after the designated dates, and (ii) purchase elsewhere and hold Seller accountable therefore. Unless otherwise agreed in writing, Seller shall not make material commitments or production arrangements in excess of the amount or in advance of the time necessary to meet Buyer's delivery schedule, except at Seller's own risk.
- (3) Goods shipped to Buyer in advance of schedule or in excess of the quantity stated in the Purchase Order may be returned to Seller at Seller's expense, or may be held by Buyer with payment therefore deferred until after the scheduled date of delivery.

## 4. Routing Rates -

All Goods must be forwarded by the route producing the lowest transportation rate except as Buyer may otherwise indicate. Otherwise, the difference in freight rates and extra costs of cartage will be charged to Seller's account. When terms are f.o.b. destination, transportation charges should be prepaid. If Goods are forwarded "collect," the amount of such charges must be deducted from bills when rendered.

## 5. Valuations –

Express shipments for which Buyer agrees to pay charges must not be insured at a valuation in excess of \$50.00 without Buyers prior approval. Buyer shall have the right to bill Seller for any extra insurance charges resulting from unauthorized higher valuations.

# 6. Prices, taxes and additional charges -

- (1) Prices stated in the Purchase Order shall be FCA unless specified otherwise. Additional charges shall be stated in the Purchase Order.
- (2) Seller may not increase the price of ordered Goods without Buyer's prior written approval. Prices shall be in the currency local to Buyer's ship to address on the Purchase Order. If the price is omitted, the Goods and Services shall be billed at the price last quoted or paid, or the prevailing market price at time of shipment, for the Goods and Services, whichever is lower.
- (3) Seller will provide Buyer with the Services for the fees described in the Purchase Order, which in the absence of provisions to the contrary, shall be fixed for the Services specified. If expressly stated as time and materials, fees shall be regarded as an estimate and shall be charged at a fixed hourly/daily rate. Seller agrees to notify Buyer if such an estimate is likely going to be exceeded. Any additional expenses need to be agreed in writing with Buyer in advance.

## 7. Packaging -

A packing slip showing the Purchase Order number must accompany each shipment. Packages must bear Buyer's order number and show gross, fare, and net weights, or quantity as required. No charge for packaging will be allowed by Buyer unless otherwise agreed in writing. All packaging shall comply with all applicable federal, provincial, local and international laws, requirements and regulations.

## 8. Payment terms -

- (1) Unless otherwise specified in the Purchase Order, the amount invoiced by Seller for Goods or Services shall be payable by Buyer within, sixty (60) days if Buyer is based in the USA or Canada and within forty- five(45) days if Buyer is based in EMEA or APAC regions, of both Buyer's receipt of each invoice and delivery of Goods and/ or Services ("Due Date").
- (2) All freight, taxes and insurance or other charges to be paid by Buyer shall be separately itemized on each invoice.
- (3) To the fullest extent permitted by law, Buyer is entitled to set-off or withhold payments, especially in case of defects in any of the Goods or if the performance of Services fails to meet any agreed service levels or, if none are agreed, applicable industry standards.
- (4) Payment for special dies and molds will not be made until such time as Buyer approves samples of produced Goods.
- (5) To the extent Seller discounts to the Buyer, payment discount periods will start from the date of receipt of a correct invoice or acceptance of Goods by Buyer whichever is later.

# 9. Quality Control -

(1) Goods shall be inspected by Seller prior to shipment. Buyer may also carry out an inspection within a reasonable time after delivery. The Buyer may reject all or any part of any shipment of Goods, which are damaged or upon inspection fail to meet specifications or other requirements set out

in the Purchase Order or otherwise notified to Seller. Without limiting Buyer's other rights, Buyer reserves the right to have rejected Goods replaced by Seller as soon as reasonably possible or return the Goods for full credit, at invoice price. Seller shall bear all handling and transportation charges, and packing costs of rejected and of substituted Goods.

- (2) In the event that any Seller personnel providing Services to Buyer is found to be unacceptable to Buyer at any time, Buyer shall notify Seller of such fact and Seller shall immediately remove such personnel and, if requested by Buyer, provide replacement personnel acceptable to Buyer, within five (5) days of such notice.
- (3) In addition to all other legal rights, Buyer reserves the right to cancel this Purchase Order and/or to return all or any part of the Goods, in the event the Services are not provided in a timely, workman like manner in accordance with this order, or if the Goods are defective, or not fit for purposes sold, or vary from the sample from which or specification for which the order was placed, or for failure to comply with Buyer's shipping or billing instructions or with any of the provisions of this Purchase Order and to retain such of the Goods as are satisfactory.

# 10. Warranty -

- (1) The Seller warrants all Goods delivered hereunder to be free from defect of material or workmanship and conform to the specifications and requirements set out in the Purchase Order or as otherwise agreed, drawings, performance criteria or samples specified or furnished.
  (2) If nothing else is agreed in the Purchase Order, this warranty shall apply for (i) twelve (12) months from receipt (or acceptance, if longer) of the Goods, or (ii) if longer, any statutory warranty period, and shall apply to all defects or any other nonconformity, including hidden defects. Upon breach of this warranty, Buyer shall also have such rights as provided at law or (if applicable) in equity. Inclusion herein of express warranties and representations by the Seller shall not be deemed a waiver of such other warranties as may be implied or expressly set forth in law or fact.
- (3) Seller warrants to appoint qualified staff and perform any Services with all due skill and care and as set out in the Purchase Order or as otherwise agreed. Non-compliant Services shall be re-performed as soon as reasonably possible and any resulting deliverables shall be re-submitted to Buyer for acceptance.

#### 11. Title, Risk, Waver of Liens, Bankruptcy -

- (1) Clear, unrestricted, and unencumbered title to, and risk of loss for, the Goods shall pass to Buyer upon its receipt of the Goods at the designated delivery point. If a delivery point is not designated, the delivery point shall be the Buyer's ship to address on the Purchase Order. (2) To the extent permitted by law, Seller waives all liens (statutory or otherwise) which Seller now has or may have hereafter as a result of supplying the Goods hereunder.
- (3) In the event of any proceeding, voluntary or involuntary, in bankruptcy or insolvency, by or against Seller, the inability of Seller to meet its debts as they become due, or in the event of the appointment, with or without Sellers consent, of an assignee for the benefit of creditors or of a receiver, then Buyer shall be entitled, in its sole discretion, to cancel any unfilled part of the Purchase order, without any liability whatsoever.

#### 12. Invoices -

Seller's invoices shall quote the Buyer's Purchase Order number and be accompanied by a signed (i) original bill of lading, (ii) express "shipper's collect receipt," or (iii) in case of prepaid shipments, original paid transportation bill. Each shipment must be covered by a separate invoice. Amounts due and owing on invoices shall be for the quantity of the Goods and Services accepted on the accompanying receipt documents, at the price set forth in the Purchase Order, unless modified by Buyer in writing.

#### 13. Taxes -

Buyer shall be responsible for the payment of all export, sales, use, property or other taxes levied on the Goods and Services rendered to Buyer under the Purchase Order, other than taxes imposed upon or measured by Seller's income. Except as may be otherwise provided for in the Purchase Order, the price stated on the Purchase Order shall include all such sales tax and other applicable governmental taxes, which are levied or imposed by reason of the transactions contemplated by the Purchase Order.

# 14. Buyer's Property -

The Seller acknowledges that all information, data, reports, records and materials, including tools furnished or specifically paid for by the Buyer, (collectively, "Buyer's Property") (i) shall be and remain the property of the Buyer, (ii) shall be subject to removal at any time without additional cost upon demand by the Buyer, (iii) shall be used only in fulfilling the Purchase Order for the Buyer, (iv) shall be kept separate from other materials or tools, and (v) shall be clearly identified as the property of the Buyer. The Seller assumes all liability for loss or damage to Buyers Property, with the exception of normal wear and tear.

# 15. Intellectual Property -

If the Purchase Order is in whole or in part for the development for Buyer of any Good or for the provision of any Service which may result in the creation of any intellectual property:

- (1) Seller hereby conveys to Buyer and all other members of the Buyer Group all right, title and interest in and to all intellectual property (including, but not limited to, patents, trade secrets, trademarks, copyrights, mask works, inventions, improvements, ideas, discoveries, software and other works of authorship, data, and knowhow) whether or not patentable or otherwise protectable, conceived, created, or first reduced to practice, in connection with work called for under the Purchase Order. At Buyer's (or any relevant member of the Buyer Group's) request and expense, Seller and its employees and contractors shall execute all documents and perform all acts deemed by Buyer (or Buyer Group) necessary or appropriate to perfect Buyer's (or Buyer Group's) title in such intellectual property, and to enable Buyer and/or any relevant members of the Buyer Group to apply for, obtain, own, maintain, and enforce any patent, trade secret, copyright, trademark and other forms of protection in such intellectual property. Buyer and all other members of the Buyer Group, in their sole discretion, may make changes of any nature whatsoever to such intellectual property. Seller will promptly disclose to Buyer and any relevant members of the Buyer Group in writing any intellectual property interests arising out of any Goods produced or Services rendered in connection with the Purchase Order.
- (2) To the fullest extent permitted by law, all software and other works of authorship created by Seller or its subcontractors under the Purchase Order that are subject to copyright protection shall be, to the fullest extent permitted by law, a work made for hire and made in the course of the Services rendered under the Purchase Order. To the extent that title to any such works may not, by operation of law, vest in Buyer or any relevant member of

the Buyer Group or such works may not be considered works made for hire, all rights, title and interest therein are hereby irrevocably assigned to Buyer or any relevant member of the Buyer Group by Seller.

- (3) Unless stated otherwise in the Purchase Order, Seller hereby grants to Buyer, any relevant member of the Buyer Group and third parties acting on Buyer's (or any relevant member of the Buyer Group's) behalf a non-exclusive, perpetual, worldwide, royalty-free, irrevocable right and license (with right to sublicense) to utilize and modify any other intellectual property which is incorporated in or used in connection with any Goods or deliverables developed as part of Services and which is owned or controlled by Seller or any of its subcontractors.
- (4) No license or right, either directly or by implication, is granted to Seller or its subcontractors or their respective employees to use any intellectual property of Buyer or any members of the Buyer Group, including, but not limited to, the use of Buyer's (or any relevant member of the Buyer Group 's) name or any of Buyer's (or any relevant member of the Buyer Group's) trademarks, logos and designs (i) for any advertising, promotional or other purpose without the prior written permission of Buyer or the relevant member of the Buyer Group; or (ii) on any products not sold to Buyer or otherwise disposed to anyone other than Buyer.
- (5) Seller agrees to keep and preserve, for three years from final delivery of the intellectual property under the Purchase Order, proper engineering and other records pertaining to the intellectual property and to make such records available to Buyer upon request.
- (6) If Seller is an individual, he or she hereby waives unconditionally and irrevocably in favor of Buyer, its assignees and licensees, any and all of Sellers moral rights under the Copyright Act of Canada and rights of a similar nature which Seller now or in the future may have in all works created by Seller under the Purchase Order. All such works may be changed, modified and/or adapted by Buyer and its assignees and licensees without the consent of Seller. Seller shall deliver to Buyer a waiver of moral rights from the creators of any works created under the Purchase Order. Such waivers shall stipulate that Buyer, its assignees and licensees have the right to change, modify and/or adapt all software or other works created by the sub-contractor without consent of the sub-contractor.

### 16. Infringement of Intellectual Property Rights -

- (1) Seller is the owner of all right, title and interest to all of the Intellectual Property. Seller has the right to grant the assignments and licenses granted herein. There is no license of, or any lien, pledge, charge, security interest or other encumbrance or interest in favor of a third party, in such Intellectual Property.
- (2) Seller represents and warrants that the Goods and Services do not infringe any patent or violate any other intellectual property right.
- (3) Seller shall defend, at its own cost and expense, and hold Buyer and all other members of the Buyer Group, and their respective agents and customers, and the directors, officers, employees, agents and customers of each of them, harmless and shall fully indemnify the same for all costs, expenses and damages (including reasonable attorney's fees) arising out of any third party claims of infringement of any patent, copyright, trademark or other property right (including, but not limited to, misappropriation of trade secrets) based on any Goods, Services or the use thereof by Buyer Group.
- (4) Seller agrees, should Buyer's use of any of the Goods or Services be enjoined by any court because such Goods or Services infringe a patent, copyright, trademark or other proprietary right held by a third party, to (at Seller's discretion) promptly (i) obtain, at no expense to Buyer, the right to continue to use the Goods or Services so enjoined without restriction; or (ii) at no expense to Buyer, provide Buyer promptly with replacement Goods or Services that are materially equivalent to the enjoined Goods or Services in terms of functionality and performance.
- (5) The provisions of this section shall not apply with respect to infringement for Goods developed or Services performed when the infringement is the direct result of specific detailed development requirements imposed, in writing, on Seller by Buyer except when a third party's intellectual property is knowingly incorporated by Seller into the Goods without the prior written approval from Buyer.

### 17. Liability -

- (1) Except as otherwise provided herein, the maximum liability of Buyer arising in connection with the Purchase Order, or in connection with any one event or series of connected events including negligence, shall not exceed an amount equal to 110% of the invoices paid by Buyer under the Purchase Order.
- (2) Except as otherwise provided herein, Buyer shall not be liable, whether arising out of any tortious act or omission (including negligence), any breach of contract or statutory duty or otherwise, for any:
- (i) loss of profit; or
- (ii) loss of goodwill; or
- (iii) loss of business; or
- (iv) loss of business opportunity; or
- (v) loss of anticipated savings; or
- (vi) loss or corruption of data or information; or
- (vii) any special, indirect or consequential damage or loss suffered by the other party of whatever nature and whether or not reasonably foreseeable, reasonably contemplatable, or actually contemplated by the parties at the time of execution of the Purchase Order.
- (3) Nothing in these terms and conditions is intended to limit or exclude either party's liability for fraud (including fraudulent misrepresentation) and death or personal injury resulting from negligence or any other liability by law that cannot be excluded or limited.
- (4) Seller agrees to indemnify and hold harmless Buyer and all other members of the Buyer Group, and their respective successors, assignees, employees, representatives, customers, and users of the Goods and Services against all loss or expense (including attorney's fees), resulting in injury to any person or damage to any property due to (i) any act or omission on Seller's part or on the part of Seller's employees, agents, or subcontractors; or (ii) a defect in the Goods, and caused directly or indirectly by Seller's act or omission in connection with the performance of its obligations hereunder, or caused by the manufacture or use of the Goods for their intended purpose.
- (5) Losses and damages for which the Seller assumes responsibility and which shall be recoverable by the Buyer or by the relevant member of the Buyer Group (at the Buyer's option) under these terms and conditions, include any loss or expense (including reasonable attorney's fees) suffered or incurred by another member of the Buyer Group.

## 18. Force Majeure -

Either party shall be excused from its obligations hereunder if it is unable to perform by reason of an unforeseeable occurrence beyond its reasonable control, including but not limited to, fires, floods, accidents, civil unrest, acts of God, war, governmental embargoes excluding however strikes, industrial disputes, unanticipated market shortages of labor, materials, or supplies. Notwithstanding the foregoing, obligations may only be excused

if the party affected by such circumstance or event (i) gives the other party prompt written notice of such circumstance or event promptly after its occurrence; (ii) has fully complied with the terms and conditions of Section 27 (Business Continuity); and (iii) has used its best efforts to minimize the effect of such circumstance or event. The other party may terminate the Purchase Order at its option if such circumstance or condition shall continue for more than 30 days.

## 19. Confidential Information -

- (1) The Seller acknowledges that the Buyer and all other members of the Buyer Group are owner of valuable Confidential Information and licenses the same from others. The Seller will protect the confidentiality of the Buyer's and Buyer Group's Confidential Information in the same manner that it protects the confidentiality of its own similar information, but in no event using less than a reasonable standard of care. "Confidential Information" shall mean (i) customer lists, existing agreements with vendors and business partners; (ii) pricing proposals, financial and other business information, data and plans; (iii) methods, know-how, processes, designs, products, computer software; (iv) research and development information; (v) Personal Data (see 24 of these terms and conditions) of the Buyer and other members of the Buyer Group; and (vi) any other information identified in writing as confidential or information that the Seller knew or reasonably should have considered to be confidential.
- (2) Unless otherwise directed by the Buyer (or any relevant member of the Buyer Group), the Seller agrees that it will not at any time, either during or after the term of this Purchase Order, (i) use Confidential Information for its own or a third party's purpose; (ii) disclose or permit to be disclosed to any person (other than contractors and third parties; provided that such contractors and third parties are bound by obligations of confidentiality substantially similar to the terms herein) any Confidential Information; or (iii) permit any person to examine and/or make copies of any reports or any documents that contain or relate to such Confidential Information. The Seller shall not disclose any information to the Buyer or any member of the Buyer Group on a confidential basis or incorporate in any Goods any information that is considered confidential by the Seller or a third party.

  (3) Confidential Information shall not include any information that the Seller can establish: (i) is or subsequently becomes publicly available through no act or omission of the Seller; (ii) was in the Seller's lawful possession prior to disclosure of such information; (iii) is subsequently disclosed to the Seller by a third party who is not in breach of an obligation of confidentiality; or (iv) is independently developed by the Seller without the use or benefit of the Confidential Information. The Seller may disclose Confidential Information pursuant to court order or a valid subpoena or as required under any federal, provincial or local law, provided that the Seller promptly notifies the Buyer and provides the Buyer an opportunity to seek an appropriate protective order.
- (4) Upon completion or termination of this Purchase Order, all Confidential Information shall promptly be returned to the Buyer upon written request.

## 20. Advertising -

Seller shall not, without Buyer's prior written consent, in any manner, advertise or publish the fact Seller has furnished, or contracted to furnish, to Buyer the Goods or Services, or that Buyer endorses Seller or its products. Seller shall not use Buyer's name, trade name, trade or service marks, slogans, logos or designs for any purpose, and such items are, and shall remain the sole and exclusive property of Buyer.

### 21. Assignment and Subcontracting -

Seller shall not assign or transfer its accounts receivable, or assign or subcontract the Purchase Order or any right or obligation hereunder, without Buyer's prior written consent. If Seller subcontracts its obligations under the Purchase Order, Seller shall enter into a written agreement with its subcontractor that imposes in all material respects the same obligations on the subcontractor that are imposed on Seller under the Purchase Order. Seller shall remain fully responsible for the performance of any subcontractor.

### 22. Gifts -

Seller agrees not to provide gifts or gratuities to any of Buyer's employees or members of Buyer's employees' families.

#### 23 Trademarks –

If the Goods are particular to Buyer's design or bear Buyer's name, trademark, service mark or other identifying mark, they shall not be sold or otherwise disposed of to anyone other than Buyer without the prior written consent of Buyer.

# 24. Entire Agreement -

- (1) The Purchase Order, these terms and conditions, and Sellers acceptance (as limited by paragraph 1) constitute the entire agreement regarding this transaction, and can only be modified by both parties in writing.
- (2) Each party acknowledges that, in entering into this agreement, it has not relied on any statement, representation, assurance or warranty (whether made negligently or innocently) other than those expressly set out in the Purchase Order. Nothing in this clause is to be construed as limiting or excluding any liability for fraud.

# 25. Governing Law and jurisdiction -

This Purchase Order shall be governed and interpreted under the laws of the Province of British Columbia and the laws of Canada applicable therein, but without recourse to any conflict of law provisions that would otherwise require the application of the law of any other jurisdiction. Any action brought in relation to the Purchase Order shall be brought exclusively in the courts in the Province of British Columbia.

# 26. Compliance -

- (1) Goods and Services shall be provided in compliance with the applicable statutory requirements and industry standards including without limitation in respect of
- anti-bribery/ anti-corruption including the Corruption of Foreign Public Officials Act
- health and safety at work and employment practices such as minimum wage (where applicable) and social security; and
- CE marking and necessary approvals and certificates for sale in the country where the Goods are delivered to.
- (2) Seller and the Goods provided to Buyer pursuant to the Purchase Order shall comply with all applicable federal, provincial, local and international environmental, health and safety laws, requirements and regulations, including but not limited to: (i) the Directive 2002/95/EC of the European Parliament and of the Council of 27 January 2003 on the restriction of the use of certain hazardous substances in electrical and electronic equipment (ROHS) (or the latest version thereof); (ii) the Directive 2002/96/EC of the European Parliament and of the council of 27 January 2003 on Waste

Electrical and Electronic Equipment (WEEE) (or the latest version thereof); and (iii) the Regulation (EC) No 1907/2006 of the European Parliament and of the Council of 18 December 2006 concerning the Registration, Evaluation, Authorization and Restriction of Chemicals (REACH) (or the latest version thereof). Seller shall cooperate with Buyer in obtaining any and all required environmental approvals for the Goods in the relevant territory(ies), and upon request shall provide Buyer (or governmental authority, if applicable) with information concerning Seller's operations or the Goods as may be required by law or Buyer's policies or standards. Seller and the Goods shall further comply with applicable Buyer engineering standards and any additional environmental specifications. For all Goods that require a safety data sheet, Seller will either itself, through its own Only Representative or by requiring that Seller's suppliers do so, make and keep up to date any registrations or notifications or listings of any substances that form part of the Goods where such registrations, notifications or listings are necessary in a jurisdiction where such Goods are marketed and/or sold. Seller agrees to assume, or require Seller's suppliers to assume, any and all obligations to conduct an alternatives assessment or analysis (AA) for any Goods containing a chemical substance that must undergo AA pursuant to a green chemistry initiative. Seller agrees to immediately notify Buyer of any changes to the Goods impacting Seller's obligations pursuant to this Section. Seller warrants that any materials returned to Seller by Buyer will be disposed of, recycled, recovered, or reclaimed and not landfilled, in accordance with all applicable international, federal, provincial, local and European Union environmental or extended producer responsibility laws and regulations of the country of material dispositioning. Seller will utilize Buyer approved vendors for disposal.

- (3) Upon request of the Buyer, Seller shall cooperate with Buyer in complying with any approvals, notifications or registrations for the Goods in other territories identified by Buyer, and shall provide Buyer (or governmental authority, if applicable) with associated information concerning Seller's operations or the Goods.
- (4) Seller shall comply with relevant Buyer policies notified to Seller including the Digital Messaging Technologies Solutions Canada ULC Supplier Code of Conduct
- (5) Seller's personnel shall comply with site rules applicable at the site where Services are to be performed or Goods delivered and which are communicated to Seller/ its personnel.
- (6) The Seller and its subcontractors shall abide by applicable laws and regulations prohibiting discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

#### 27. Data Protection -

- (1) Seller and its subcontractors shall comply with all applicable federal, provincial, local and international data protection laws, requirements and regulations, including but not limited to the Data Protection Act 1998 ("DPA") and any subsequent or overriding legislation such as the EU General Data Protection Regulation (Regulation EU 2016/679). For the purposes of this section, "Personal Data" and "Process" shall have the same meanings as in the DPA.
- (2) All Personal Data provided by the Buyer to the Seller shall remain the property of Buyer as appropriate and shall only be used by Seller to fulfil its obligations under the Purchase Order. Unless the Buyer expressly requires otherwise, Seller shall only process Personal Data in connection with the performance of the Services, and shall not transfer any Personal Data to any country or territory outside of Canada or the European Economic Area without the prior written consent of Buyer. Seller shall ensure that any request for access to personal information that is received from a third party is immediately directed to Buyer for processing. Seller will promptly assist Buyer in responding to requests to allow access to, correct, block, suppress or delete any personal information, including providing Buyer with a copy of all relevant personal information in tangible form. Seller shall ensure that any subcontract that it enters into with regards to the Goods and that involves the collection, use or disclosure of personal information shall contain terms and conditions equivalent to those contained in this Agreement. Buyer may, upon reasonable notice, audit and verify Sellers compliance with the provisions of this Section. On termination of this Agreement, and subject to any instructions received from the Buyer, Seller shall promptly return or securely dispose of all personal information in its custody or under its control.
- (3) Seller shall maintain all reasonable technical and organizational measures to prevent unauthorized or unlawful processing of Personal Data and accidental loss, destruction, alteration, unauthorized disclosure or access, and against all other unlawful forms of processing (including, but not limited to, ensuring the reliability of any personnel who have access to the personal information). Seller hereby designates either its Privacy Officer or failing such person, its Corporate Secretary as its principal contact for all matters concerning personal information that may arise under this Agreement ("Sellers Privacy Coordinator"). Buyer hereby designates its Executive level Human Resources Officer as its principal contact for all matters concerning personal information that may arise under this Agreement ("Buyers Privacy Coordinator").

#### 28. Status as a Contractor -

If the Purchase Order is in whole or in part for the performance of Services, Seller acknowledges that:

- (1) Nothing herein shall be construed so as to constitute Seller and Buyer as principal and agent, employer and employee, partners or joint venturers, and neither party shall have any authority to obligate or bind the other party, except as specifically provided herein. Seller, its employees and subcontractors are engaged as independent contractors, on a non-exclusive basis, and not as employees or authorized agents of Buyer and shall not represent themselves to be employees or authorized agents of Buyer. Further, neither Seller nor its employees or subcontractors shall have any authority to enter into any contracts or binding commitments in the name of or on behalf of Buyer.

  (2) None of the benefits that are provided by Buyer to its employees (including, but not limited to salary, bonus or incentive pay programs, or plans pertaining to retirement, deferred sayings, stock purchase disability, medical or deptal), if any shall be available to Seller, its employees or
- (2) None of the benefits that are provided by Buyer to its employees (including, but not limited to salary, bonus or incentive pay programs, or plans pertaining to retirement, deferred savings, stock purchase, disability, medical or dental), if any, shall be available to Seller, its employees or its subcontractors. To the extent that Seller and its employees or subcontractors may become eligible for any benefit programs maintained by Buyer (regardless of the timing of or reason for eligibility), Seller hereby waives its right to participate in the programs.
- (3) All employees or subcontractors used by Seller shall be deemed Seller's agents or employee(s) and such employee or subcontractor shall not be considered employees, agents, or subcontractors of Buyer for any purpose whatsoever. Seller assumes full responsibility for all actions of all such employees and subcontractors while performing under this Purchase Order. With respect to any such employees and subcontractors, Seller agrees to be liable for payment of their compensation and for any and all tax and other legal obligations and the collection, remittance and payment of any applicable sales, use or similar tax.
- (4) Neither Seller nor its employees or subcontractors shall be covered under any insurance that Buyer may carry for its employees or business.
- (5) Services shall be rendered by Seller in a timely and proper manner, provided, however, Seller shall perform such Services independently, rather than

pursuant to the direction and control of any employee of Buyer. Seller shall be entitled to exercise such discretion and judgment in the provision of the Services as is appropriate to comply with Seller's status as an independent contractor including, without limitation, establishing schedules and work hours as well as controlling all other means and methods of performing Services under this Purchase Order.

#### 29. Insurance -

Seller shall, at its own expense, procure and maintain for itself, its employees and subcontractors any insurance coverage as may be required by applicable provincial, country or local law, including workers' compensation insurance. Seller shall also, at its own expense, procure and maintain in effect any required insurance coverage as specified in the Purchase Order or as published on Buyer's website. Seller shall upon request provide Buyer with copies of insurance certificates.

# 30. Labeling Requirements -

All goods must bear markings and labels as required by applicable federal and provincial regulations.

### 31. Provincial language -

If product is required for the Province of Quebec, Seller must provide Canadian french version of Goods, including all required software, labels and text appearing on Goods and related documentation. The parties have requested that this Purchase Order and all related documents be drawn up in English. Les parties ont exigé que le présent contrat ainsi que tous les documents qui s'y rattachent soient rédigés en anglais.

#### 32. Domestic Sale of Goods Laws -

Buyer and Seller agree that domestic sale of goods laws shall apply to this Purchase Order and not the "International Sale of Goods Contracts Convention Act".

#### 33. Business Continuity -

- (1) Seller acknowledges its performance under the Purchase Order will play a crucial role in Buyer's product supply and/or customer service commitment, and that Seller's business operations must be resilient and capable of withstanding the effects of disruptions in service.
- (2) Seller represents and warrants that it has and updates a documented business continuity plan, which includes advance arrangements and procedures (i) to respond to an event or occurrence that could suspend, delay, inhibit or prevent Seller's providing Goods or Services to Buyer, (ii) to ensure that the delivery of Goods and the performance of Services continue with minimal disruption and (iii) to notify its customers including Buyer accordingly of any such event ("Continuity of Business Plan").
- (3) Seller agrees to deliver a copy of its Continuity of Business Plan (which includes disaster recovery, an incident and crisis management process) upon Buyer's request.
- (4) If Buyer becomes aware that Seller is not in compliance with its Continuity of Business Plan, Buyer will notify Seller; and, in each such case, Seller will use its best efforts to cure any such non-compliance as soon as practicable.

# 34. Severability -

If any term or provision of this Purchase Order shall be held illegal or unenforceable in whole or in part under any enactment or rule of law, such term or provision or part shall to that extent be deemed not to form part of this Purchase Order but the validity and enforceability of the remainder of this Purchase Order shall not be affected.

# 35. Variation -

No modification, amendment, supplement to or waiver of this Purchase Order or any part of it shall be binding upon the parties hereto unless made in writing and duly signed by both parties.

# 36. Waiver -

A failure at any time to enforce any provision of this Purchase Order shall in no way affect the right at a later date to require complete performance of this Purchase Order, nor shall the waiver of the breach of any provision be taken or held to be a waiver of any subsequent breach of the provision or be a waiver of the provision itself.

#### 37. Survival -

Any provision of this these terms and conditions that expressly or by implication is intended to come into or continue in force on or after termination or expiry of the Purchase Order shall remain in full force and effect.